

## **Family Service Hours**

In keeping with the Salesian tradition of ministry to youth, the school asks for the involvement of the family in various activities that serve the needs of the school and build community. The family works to benefit the school through work days, special events, and public relations efforts.

Each family is expected to offer volunteer service for the benefit of the school and its programs. Each family is required to perform at least 25 service hours each school year; single-parent households are required to provide 20 service hours each school year.

- For the purposes of Family Service Hours, the "school year" runs from June 1st through May 31st of the subsequent year. Excess hours accrued in one year do not carry over to a subsequent year.
- Any member of a family, 14 years of age or older, may earn service hours.
- Students may not count Family Service Hours towards the fulfillment of a Christian Service Project.
- Hours are not transferable between families.
- Each family is responsible for keeping a record of hours and for submitting it by the announced due date in order to receive credit for the hours, even if hours are recorded by other means (such as at bingo or at workdays).
- The SFA shall provide a reporting form that is available in the main office of the school and on the school's website.

Families unable or unwilling to fulfill the Family Service Hours requirement are required to pay a \$1000 "In-Lieu-Of" fee. Families which do not meet their minimum hourly requirement by May 31st will be billed for unfulfilled hours at a rate of \$40 per hour. The school reserves the right to assess late fees for unpaid balances.

Activities which qualify for Family Service Hours include, but are not limited to, the following:

1. Attendance at SFA meetings: 2 service hours per meeting for attendance
2. All SFA fundraising activities (coordinating, record-keeping, working an event, etc.)
3. All school-sponsored workdays
4. Providing transportation for students to and from field trips
5. Providing transportation for team members (in addition to your student) to away contests
6. Working at Friday night bingo
7. Assistance in the main office or work taken home from the office (e.g., stuffing envelopes, folding forms, organizing Bingo tickets, etc.)
8. Assisting with student activities such as school or class Masses, retreats, dances, etc.
9. Planning and execution of the annual Spring Festival, including set-up and clean-up sessions.
10. Providing baked goods for various school events, as solicited, at the exchange rate of 1.5 hours per cake or 2 dozen cookies/brownies.